

**University of Wisconsin-Madison
Department of Counseling Psychology
Program Approval Form – Faculty Approved Course Substitution**

Student Name _____

Any variances from the prescribed Counseling Psychology program must be approved by the faculty. Students are expected to consult with their advisor prior to submitting a variance request. Turn in the completed form to your advisor, who will bring the variance request to faculty meeting. When the required authorization has been obtained, the form will be delivered to the Academic Services Coordinator for entry into the student's file.

Note: This form is relevant only at the Departmental and program level. Students may need to undertake additional steps to receive Graduate School approval for certain actions.

Students should have completed the equivalent of at least one full-time semester of PhD study before any of these actions may be approved. Attach transcripts, syllabus, and any other appropriate information to aid in the decision making process.

Action:

SUBSTITUTE A COURSE TAKEN ELSEWHERE (other department at UW-Madison or other institution) FOR A REQUIRED COUNSELING PSYCHOLOGY COURSE: This Action must be brought before the entire faculty at a regularly scheduled faculty meeting by student's advisor.

Course # _____ - _____ and title _____

Taken at _____
(Institution) (Year)

To be substituted for Course #270- _____
(Attach transcript and syllabus.)

Approved by: _____
Faculty Meeting Motion (Date)

Department Chair (Date)